App. F. IX-4

1950-51.
(C.B.)

File No. 63-50

Previous References.

Serial Nos. 1.

Later References.

GENERAL AND REVENUE SECRETARIAT

Serial Nos.

/

Part B for May 1950.

SUBJECT

Official Memorandum issuing instructions to Secretaries to Govt. to exercise greater vigilance over the work of Branches in the Secretariat with which they are concerned

O.M. No. 1646-70/C.B.

9. 5. 1950.

To

The Secretaries to Govt.
Asst. Secretaries to Govt.
Branches.

584/48.

2) Subtd. for perusal and orders as to whether an O.M. is called for or whether any disciplinary action is intended.

2/5/50.

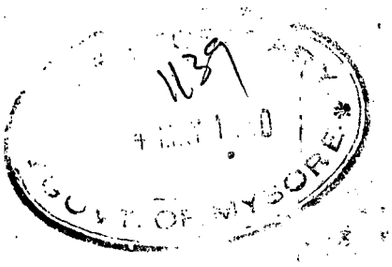
Chief Secy)

KMR
4/5/50.

3.5.50.

An O.M. will be necy.

4/5/50

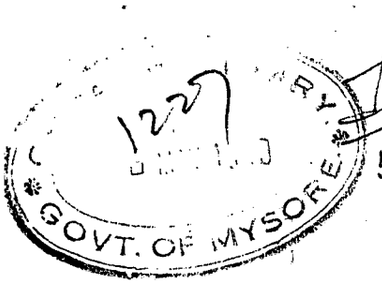


Submitted

Draft OM puts up for Consideration.

Chief Secy)

KMR
8/5/50



5.5.50.

Issue. Can I have a Compilation of all OM's issued by C.B. & O.Z. since Nov. 48? I wonder how many are being followed.

5-5-50

KMR
9-5-50.

C.B. 63-50-1. 5846B.

850/E1. Personal Allowance to Holders of Doctrate Degrees

x x x x

x x x

x The C.B. had no opportunity to know at all that there was a different view and the C.B. was not aware of the Note sent direct to the Education Secretariat. I am of the opinion that the Education Secretariat was clearly in the wrong in not having connected the two together and held up the file with the concurrence of the Chief Secretary or of the Education Minister pending receipt of information asked for by the Minister for Finance. x x

x x x x

'A' above may be taken due notice of. Our Secretariat must maintain all vigilance and efficiency.

As re: the P.A. for all holding Doctrates - let not Mysore make an exception - a rather unjustifiable one. I would like the Hon.Education Minister to consider this.

(Intd.) H.C.D.
28/4/50.

C.B. Please take extracts re: 'A' and pass on the file to Education Secretary.

(Intd.) K.S.
1/5/50.

Extracts taken as per instructions and the file submitted to the Edn. Secy.

P.T.O.

D 9.5.50

1646-70/CS63-50-1

OFFICIAL MEMORANDUM

A typical instance of lack of vigilance and co-ordination on the part of a branch has recently come to notice. A Council case due to be disposed of by Circulation was returned after the prescribed period to the Administrative Secretariat by the Council section for taking further necessary action. There were no ~~merits~~ minutes of dissent at the time of its return from the Council Section to the Administrative Secretariat.

Meanwhile, a minute ~~of the Secretariat~~ by one of the Ministers was sent direct to the Administrative Branch concerned ~~with instructions of obtaining~~ asking for a piece of ~~further~~ information on the subject that was meant to be disposed of by circulation. The minute of the Minister and the Council Section File bearing on it were received in the Branch on the same day. However Further action was taken on the Council File completely ignoring the fact that such action was barred by the minute of the Minister received in the Branch on the same day, and the two files were not linked together as should have been done.

and ignoring of an elementary principle of office business,

This was very wrong and shows complete lack of ~~co-ordination~~ Coordination and has led in the particular case referred to above to an ~~extremely~~ embarrassing situation, and a strong ~~grave~~ suspicion that it was deliberately done.

Secretaries to Government are requested to exercise greater vigilance over the work in the Branches with which they are concerned, and, Assistant Secretaries to Government in particular are required to see that where ~~two~~ more than one references is bearing on the same subject ~~are~~ received in the Branch they are connected together invariably and

worked up [redacted] together ~~with a Correct appreciation of all the facts bearing on the case.~~ ~~In any case~~ ~~possible to avoid~~ such lapses ~~as are referred~~ to above ~~should be avoided at all Costs,~~ ~~and if repeated, Serious notice will be taken of it~~ in future, which will have to be taken of ~~This is an old~~ ~~recent~~ ~~omission~~ ~~office business~~.

9/5/50

Chief Secretary to Govt.

JcmR
8/5/50.

To

The Secretaries to Government.

" Asst. Secretaries to Government.

Copy to Branches.

5.5.50.